

THRIFTY CAR RENTAL
SALES & MARKETING DEPARTMENT
ADDRESS
CITY, STATE, ZIP
FAX (999) 555-1213

FACSIMILE TRANSMITTAL SHEET

TO:	Ms. Janet Public	FROM:	Your Name, Sales & Marketing Manager
COMPANY:	Anytown Catering	DATE:	02/01/02
FAX NUMBER:	999-555-1217	TOTAL NO. OF PAGES INCLUDING COVER:	
PHONE NUMBER:	999-555-1216	SENDER'S PHONE NUMBER:	999-555-1212
RE:	Local Corporate Rates	CC:	N/A

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Please review the following information regarding your request for Local Corporate Account. If you wish to become a partner with Thrifty Car Rental and receive preferred Local Corporate Rates, please sign and return the AGREEMENT and other credentials required to enroll your company. Once I receive this, I will enter your company information into our local system and assign your ID # and forward your ID information (ID cards, reservation fax forms, etc.).

To ensure you receive your preferred rates, you must book your reservations with our **Local Reservation Center** at **(999) 555-1214**. At this time, our nationwide reservation systems (800-THRIFTY/800-847-4389 & www.thrifty.com) do not recognize the rates we offer locally.

Should your needs require rental cars out of the immediate area, please let me know and I will forward you Nationwide Account information.

Thank you for choosing Thrifty Car Rental!

LOCAL CORPORATE ACCOUNT LETTER OF AGREEMENT

This Agreement entered into this date of **May 2001**, by and between, **Your Company Name**, a Licensee of Thrifty Rent-A-Car System, Inc., hereafter referred to as "Thrifty" whose address is **Street, City, State, & Zip**, and the undersigned **Local Corporate Account** hereafter referred to as the "Renter" whose address is: **(address)**

for purpose(s) outlined as follows:

Thrifty agrees to provide the following rates and services to the Renter:

Rates specified as shown below. **RATE CODE: AA1**

Car Class	Daily-Low Season	Daily-High Season	Weekly-Low Season	Weekly-High Season	Mileage
Compact	\$29.85	\$32.85	\$159.85	\$164.85	Unlimited
Intermediate	\$35.85	\$35.85	\$179.85	\$197.85	Unlimited
Full Size	\$38.85	\$38.85	\$199.85	\$214.85	Unlimited
Luxury	\$44.85	\$44.85	\$247.85	\$247.85	Unlimited
Minivan (7 pass)	\$54.00	\$54.00	\$297.00	\$297.00	Unlimited
15 Passenger Van	\$105.00	\$105.00	\$577.00	\$577.00	150/day included

Gas, taxes, optional coverages, and any surcharges that may apply are extra. Unlimited mileage rentals may be restricted to travel within the Mid-Atlantic and contiguous states. Additional miles will be charged at \$.25 per mile. No additional driver or under 25 fees apply (minimum rental age is 21). Longer-term rental rates available upon request. All reservations for rentals in the Mid-Atlantic must be booked through the **Local Reservation Centers at (999) 555-1214**.

Local Corporate Rates listed are a "cap". Local corporate accounts are welcome to participate in promotional and seasonal specials. Direct billing will be extended only with prior approval from Thrifty. Renter understands specified rates and services are based on a minimum FIFTEEN (15) rentals per calendar year.

Thrifty requests the Renter inform employees that Thrifty is preferred vendor. All renters must meet normal rental requirements. Terms and conditions of Thrifty Rental Agreement will apply and cannot be superceded. Either party may terminate this agreement by notifying the other party in writing at least THIRTY (30) days in advance. Rates, benefits, and conditions are subject to change with THIRTY (30) days advance notice.

This Agreement becomes effective upon receipt of signed acceptance by Authorized Agent for Renter and remains in effect for one (1) year.

Authorized Agent for Thrifty

Authorized Agent for Renter
